

Who are we?

VGH & UBC Hospital Foundation is Vancouver Coastal Health's primary philanthropic partner, raising funds for specialized adult health services and research for all British Columbians. We partner with donors to drive innovation and sustainable health care at VGH & UBC Hospital, GF Strong Rehab Centre, Vancouver Coastal Health Research Institute and Vancouver Community Health Services. Further information about the Foundation is available at www.vghfoundation.ca.

Information Systems are an important component in allowing the Foundation to meet its objectives, and to function as an organization. The Information Systems (IS) department provides expertise, tools and support that leverage IS to support the Foundation's stakeholders in the most effective and efficient way possible.

What's the opportunity?

Reporting to the Director, IS and Data Management, The Associate Director, IS is accountable for managing the Foundation's information systems resources and the staff responsible for operating and supporting those resources. This involves collaborating with business departments and the Business Analyst to align information systems to requirements, managing systems to ensure constant availability to users, and ensuring appropriate IS governance, data governance, security and IS best practices are in place.

Key Responsibilities:

- Develops, implements and enhances plans and associated approaches to deploy the Foundation's IS strategy, including associated measurement and evaluation strategies
- Leads on identifying areas for improvement and convening cross-organizational groups to review business needs, exploring opportunities to realize efficiencies and/or improve effectiveness, and capitalizing on emerging opportunities and trends
- Ensures IS service and support is delivered in a timely manner, to expected quality standards, and aligned with business needs and priorities
- Manages and resources the IS team, ensuring employees are empowered and supported, and the team's knowledge, skills and abilities are kept current
- Provides and/or ensures project leadership of all IS projects

What do you bring?

- Ability to ensure that I.S. team members are aligned to and integrated with the business, that the team members clearly understand business requirements and are proactive in engaging the business on solutions
- Proven ability to network with industry peers, central I.T. and other external relationships that will help to benefit the Foundation in I.S. related areas
- Proven ability to lead and influence individuals and teams to achieve success
- Experience managing consultants, vendors and suppliers
- Highly developed interpersonal and relationship skills with proven ability to exercise a high degree of diplomacy and discretion
- Superior communication skills, including ability to write clear, concise and compelling reports, proposals and presentations

- Excellent analytical and organizational skills
- Demonstrated project leadership and facilitation skills
- Proven ability to meet deadlines in a fast-paced environment with multiple, competing deadlines, and time and resource constraints
- A strong commitment to continued learning and professional development in a profession where there is constant change at a very rapid pace.

What do we offer?

This is a full time permanent position. The successful person can expect a competitive yearly base salary between \$93,694 and \$106,471, depending on skill and experience. Additional variable pay, benefits, flexible working arrangements, investment in professional development and subsidized access to fitness, cycling and parking facilities all contribute to a top-notch total rewards package. Start date: **as soon as possible.**

To apply

If you possess the qualifications and experience indicated, please email your resume and cover letter in a single pdf file, with your name and “Associate Director, IS” in the subject line and file name, **by midnight on 19th August, 2022 to hr@vghfoundation.ca**

We welcome applications from anyone eligible to work in BC. We encourage applications from Indigenous people, people with disabilities, BIPOC and racialized individuals, people of minority sexual orientation or gender identity, and others who may contribute to the Foundation's organizational diversity and who share the Foundation's values.

As part of VGH & UBC Hospital Foundation’s commitment to the health and safety of our community, including our healthcare partners and donors, the Foundation requires all employees of the Foundation to be fully vaccinated against COVID-19.